



The Bridge Group is a fast-growing woman and minority-owned project management and workplace services consulting firm. We serve a diverse clientele of top tier companies globally from our headquarters in the San Francisco Bay Area and our offices in Los Angeles, New York City, Seattle.

Our highly skilled team has vast experience in a wide variety of disciplines endowing them with a deep understanding of design and construction as well as compressive knowledge of the workplace. Equally, we focus on the human element of our roles, bringing well developed communication skills and the ability to inspire teams. We are committed to fostering a culture of integrity, diversity, inclusion, equity, creativity, and empowerment and we are recognized and respected in the industry for our impeccable work and solid reputation.

Opportunity

Ready to contribute to our success? Join The Bridge Group as our new Space Planner. Projects vary in scope, complexity, and size. You will be responsible for analyzing, designing, and implementing effective space management solutions for our clients. You will collaborate with various stakeholders to ensure that space is utilized optimally while considering aesthetic and ergonomic factors.

Responsibilities

- Conduct space assessments and analyze spatial requirements for various departments or projects.
- Collaborate with clients or internal teams to understand their space needs and objectives.
- Develop space plans and layouts that maximize space utilization, functionality, and aesthetic appeal.
- Utilize CAD software and other design tools to create detailed floor plans and 3D visualizations.
- Recommend furniture, fixtures, and equipment (FF&E) selections to enhance the overall design.
- Prepare cost estimates and budgets for space planning projects.
- Coordinate and oversee the implementation of space plans, including furniture installation and reconfiguration.
- Ensure compliance with building codes, safety regulations, and accessibility standards.
- Stay up-to-date with industry trends and best practices in space planning and workplace design.
- Provide recommendations for sustainable and energy-efficient design solutions.
- Maintain accurate records of space allocation and utilization.
- Evaluate the effectiveness of space plans through post-occupancy assessments and user feedback.
- Communicate and present space planning concepts and proposals to clients or management.

Qualifications

- Bachelor's degree in Interior Design, Architecture, or a related field.
- Proven experience as a Space Planner or similar role in space planning and workplace design.
- Proficiency in CAD software (AutoCAD, Revit, etc.) and space planning tools.
- Strong knowledge of building codes, ADA requirements, and workplace safety regulations.
- Excellent communication and interpersonal skills.
- Creativity and a keen eye for design aesthetics.
- Strong project management and organizational skills.



- Ability to work collaboratively in a team and independently.
- Problem-solving skills and attention to detail.
- Knowledge of sustainable design principles is a plus.

Compensation

- Competitive salary plus bonus
- Health, dental, vision and life insurance coverage
- Retirement plus company matching
- Generous PTO policy
- Education reimbursement

Interested?

Send us your cover letter and resume to info@the-bg.com. We look forward to hearing from you!