



The Bridge Group is a fast-growing woman and minority-owned project management and workplace services consulting firm. We serve a diverse clientele of top tier companies globally from our headquarters in the San Francisco Bay Area and our office in New York City.

Our highly skilled team has vast experience in a wide variety of disciplines endowing them with a deep understanding of design and construction as well as compressive knowledge of the workplace. Equally, we focus on the human element of our roles bringing well developed communication skills and the ability to inspire teams. We are committed to fostering a culture of integrity, diversity, inclusion, equity, creativity, and empowerment and we are recognized and respected in the industry for our impeccable work and solid reputation.

Opportunity

The Bridge Group is seeking a Signage and Wayfinding Project Manager to be dedicated full-time to our client. The candidate will be closely involved in managing our client's signage vendors on construction projects or signage retrofits. This position is based in Menlo Park but may involve some travel.

Responsibilities will include:

1. Provide solutions/feedback to the architect who will be overseeing the signage vendor's design package and insuring compliance with standards
2. Oversee the wayfinding/signage installation and punchlist close-out; troubleshoot problems
3. Work closely with the Workplace Design team for any signage standards that need to be updated
4. Oversee café branding concept, design and installation

Qualifications:

1. At least 5+ years of experience in developing clear directional and wayfinding signage
2. A leader who has demonstrated success managing large and complex projects
3. Strong project management background
4. Dynamic self-starter able to move fast, pivot and remain autonomous
5. Must have excellent computer skills
6. Excellent communication skills, both written and verbal
7. Detail oriented
8. Experience editing documents in Adobe or Bluebeam
9. Innovative thinker, good communicator
10. Organized, knows how to prioritize
11. Ability to solve problems



THE BRIDGE GROUP

CONSTRUCTION & PROJECT MANAGEMENT

Compensation:

1. Competitive salary
2. Health, Dental, Vision, Life coverage
3. Retirement plus company matching
4. Educational Reimbursement
5. Flexible PTO policy